

Position Applying For: _____ **Date:** _____

Name: _____
Last First

Current Address: _____
P.O. Box or Street

City State Zip Code

Phone: _____ **Best Time to Call:** _____

E-mail: _____ **Skype Address:** _____

College/University: _____ **Current Year:** _____

Major: _____ **Estimated Graduation Date:** _____

To complete your internship application to the Center, please include:

- Cover Letter
- Current Resume
- School Transcripts
- Three (3) Letters of Recommendation
- Responses to the questions on page 2. Attach additional sheets if necessary.

Applicants are encouraged to send materials electronically to chriss@centerofthewest.org

The information I am supplying is true and complete to the best of my knowledge.

Applicant's Signature: _____ **Date:** _____

Please return required documents to:
Christine Searles, Human Resources Manager
chriss@centerofthewest.org
Buffalo Bill Center of the West
720 Sheridan Avenue
Cody, Wyoming 82414

1. Why are you seeking an internship with the Buffalo Bill Center of the West? How would it contribute to your educational and professional development?

2. When are you available to participate in an internship? Please provide specific beginning and ending dates. Internships are usually ten (10) weeks.

3. Describe your academic background and work experience as they relate to your professional goals.

4. If you could pursue a specific project at the Center of the West, what would it be?

5. Funding for internships is not always available. Would the lack of a stipend prevent you from considering an internship with the Buffalo Bill Center of the West?