

Job Description: Maintenance Technician

Objective: To assist with general facilities service activities including assigned general facility maintenance, exhibit, and event setups, and shipments. The position is full-time/seasonal.

Level of Responsibility:

- Reports to: Maintenance Manager
- Supervisory duties: May supervise a Seasonal Maintenance Technician

Job Duties:

- Perform planned maintenance tasks as assigned.
- Completes work orders for repairs.
- Will be responsible to take a pager to respond to after hours and weekend emergencies in rotation with other members of the department.
- Assists with special program setups and other reasonably assigned duties.
- Performs additional duties, incidental or implied, consistent with the employee's background or training or which may be reasonably delegated as being in the best interest of the Center.

Standards of Performance:

- Carry out the functions outlined above in an efficient and timely fashion.
- Adhere to Center-wide policies and procedures, and collections policies and procedures.

Qualifications:

- High school diploma or equivalent.
- Must be able to lift 100 pounds occasionally, climb ladders, bend and stoop, and work in crouching position.
- Must be fit enough to handle strenuous physical demands.
- Individual needs to be a team player, ambitious, willing to learn, and demonstrate common sense.

Classification: The position of Maintenance Technician is a non-exempt classification and is eligible for overtime. Evening and weekend work may be required. Occasionally overtime work may be required.